

DUBOIS COUNTY 4-H COUNCIL, INC. LEASE

Today's Date: _____ Lease Purpose: _____

Lessee (Individual / Organization): _____

Address: _____

Contact Person: _____ Phone #: _____

Rental Dates: _____

Building(s) Leased: _____

of Days: _____ Cost/day: _____ Total Rental: _____

This lease is subject to, and Lessee agrees to, fully comply with all terms of the rules for leasing attached hereto.

Please see Rental Rates Chart for other charges that may apply.

PLEASE NOTE: SIGNED CONTRACT, SIGNED RULES FOR LEASING, RENTAL PAYMENT, SECURITY DEPOSIT, AND CERTIFICATE OF INSURANCE MUST BE SUBMITTED 30 DAYS FROM LEASE DATE APPROVAL LETTER TO GUARANTEE THE ABOVE RENTAL DATES.

Total Rental: _____ Total Security Deposit: _____

Deposit Date: _____ Check#: _____ Cash: _____ Rental Date: _____ Check#: _____ Cash: _____

Refund of Rental Fees and Damage/Security Deposit prior to lease date will be as follows:

- * If event is canceled 30 calendar days or more from above rental date, a 100% refund will be sent.
- * If event is canceled less than 30 calendar days from above rental date, lessee will forfeit 25% of the total rental amount.
- * If event date is changed after all original paperwork has been finalized by 4-H Council, there will be a \$50 fee (subtracted from security deposit) for each approved lease date change.
- * Security Deposit will be returned after the event, subject to other expenses and damages.

AFTER signed documents, Certificate of Insurance, Rental and Deposit payments have been received, a final agreement signed by the 4H Council Secretary/Lessor will be returned to you.

Make Checks payable to and submit to address below (or pay online):

DUBOIS COUNTY 4-H COUNCIL, INC.

P. O. Box 335, Jasper, IN 47547

BY: _____

Authorized Representative - "LESSEE"

"LESSOR"

FOR OFFICE USE ONLY

Date paperwork mailed: _____

Date signed lease and rules returned: _____

Date Certificate of Insurance received: _____

Date payments received: _____